Academic Units

Participants attending the PITC Trainer Institute have the option to receive Early Childhood Education academic units after attending all institute sessions and successfully completing certification in both PITC modules by the due dates. Registration forms will be available at the training site and must be filled out and paid for on-site at the training.

Academic units for the PITC Trainer Institute are ECE academic semester units from Sonoma State University.

- You can receive (3) undergraduate level units per institute.
- Your final grade will be either credit/no credit.
- Receiving a letter grade is not an option.
- If you plan to use these units for college level academic coursework or towards Child Development Permit requirements, please check with your educational institution or the Commission on Teacher Credentialing before submitting your registration form.

COST: The cost is $195 per institute for (3) academic units. For payment purposes, credit card (Visa, MasterCard, American Express, or Discover), check, or money order may be used. Make checks and money orders payable to: SSU or Sonoma State University. Cash and purchase orders are not accepted.

REFUND: Once WestEd has submitted your registration form to Sonoma State University, it is not possible to cancel your request for credit and receive a refund.

DUE DATE: It is required that participants who apply for academic units adhere to the certification paper due dates set by WestEd. We are unable to refund fees if the certification requirements are not met by these deadlines.

RECEIPT: A receipt will be sent to your email address when your payment has been processed by Sonoma State University.

OFFICIAL TRANSCRIPTS: To order an official transcript, mail a written request including your name, address, phone number, and social security number to: *Sonoma State University, Admissions and Records, 1801 East Cotati Avenue, Rohnert Park, CA 94928*. There is no charge for this service.

For questions, contact Karla Nygaard at (415) 289-2311 or knygaar@wested.org.