

PITC Trainer Institute Application Information



PITC builds capacity to improve high-quality infant and toddler care through engaging professional development in the following areas:

- Social–Emotional Growth & Socialization
- Group Care
- Learning & Development
- Culture, Family & Providers

The goal of PITC remains constant: to help infant and toddler care teachers recognize and implement crucially important relationship-based practices and design care environments that are responsive to infants, toddlers, and their families.

The PITC Trainer Institute is jointly conducted by the California Department of Education’s Early Learning and Care Division and WestEd’s Center for Child & Family Studies.

What is the PITC Trainer Institute?

The PITC Trainer Institute is a comprehensive study of the PITC philosophy and recommended practices that support high-quality infant and toddler care. Certification requirements are integrated into the experience. Institute participants will engage in a series of learning activities organized around the following four content modules.

Module I: Social-Emotional Growth and Socialization

- Social–Emotional Development, Responsive Caregiving, and Identity
- Temperament: A Practical Approach to Meeting Individual Needs

- Understanding Children’s Behavior: Supporting the Individual Needs of Infants and Toddlers
- Socialization, Guidance, and Discipline with Infants and Toddlers in Group Care

Module II: Group Care

- Exploring Primary Care and Continuity of Care
- Making It Happen: Small Groups and Individualized Care
- Environments for Group Care
- More Than Just Routine

Module III: Learning and Development

- Discoveries of Infancy: Supporting Cognitive, Perceptual, and Motor Development
- Language Development, Communication, and Culture
- Inclusion
- Brain Development in Infants and Toddlers

Module IV: Culture, Family, and Providers

- Harmonizing Cultural Diversity for Sensitive Infant Care
- Responding to Families in Culturally Sensitive Ways
- Acknowledge, Ask, and Adapt
- Protective Urges: Parent–Care Teacher Relations

Why PITC certification?

- Build your capacity to improve the quality of infant and toddler care in your local programs, communities, and state.
- Deepen your understanding of how to enhance the professional development of infant and toddler care teachers and family child care providers.
- Join a community of learners and network with peers.

PITC Trainer Certification: The New Hybrid Institute

Please note: If you have already attended the PITC Trainer Institute and want to complete your certification, please review information about how to enroll and complete certification at https://www.pitc.org/pub/pitc_docs/finishcertification.html

Available for enrollment this year, a new hybrid institute features a blend of engaging on-site and online learning experiences with a community of peers. Trainer certification is integrated into the institute modules with real-world application opportunities to enhance practice.

The PITC Trainer Institute now begins with a four-day in-person launch, January 13–16, 2020, in Berkeley, California. Then, during the following 22 weeks between January and June 2020,

participants will take part in online learning experiences that require about three hours of time commitment per week. The Institute wraps up with a two-day in-person event June 22–23, 2020, in Berkeley.

Who will benefit?

Early care and education professionals who administer or support high-quality infant and toddler programs—both center based and family child care—including, for example:

- Trainers
- Coaches
- Higher education faculty
- Administrators, site supervisors, or educational coordinators of infant and toddler programs
- Independent consultants
- Child care resource and referral training and technical assistance staff

The PITC Trainer Institute is offered annually, with in-person sessions alternating between Northern and Southern California. Applications may be submitted at any time throughout the year. However, first consideration for acceptance will be given to applications received by the due date. Applications received after the due date will be considered if a last-minute cancellation occurs.

Fees

The tuition fee for the Institute (four modules) is \$6,700. This fee covers

- PITC caregiving guides, trainer’s manuals, and supplementary reading materials;
- the four-day in-person launch and two-day wrap-up event;
- participation in the 22-week online component leading to certification;
- double-occupancy* hotel accommodations for both in-person events; and
- most meals (refer to the agenda provided upon enrollment).

*Single-occupancy rooms are available for an additional fee.

Certificates for professional growth hours will be awarded. ECE units and CEUs are not available for the 2020 PITC Trainer Institute.

Information for California Residents

A very limited number of fellowships are available to applicants and will be determined by PITC. PITC will work jointly with Quality Counts California hub leads and county representatives to determine funding opportunities. PITC will notify applicants regarding

fellowships and hub or county funding. You can email support@qualityca.net if you have any questions.

Applicant Review Procedure

WestEd's Center for Child & Family Studies will review and consider each completed application based on the review criteria listed below and space availability.

Review Criteria

Applicant's Title and Position:

Description of the applicant's current position and role in training activities in the field of child development, specifically infant and toddler development and care. Priority is given to those currently providing professional development to programs serving infants and toddlers, as well as to applicants nominated by their local quality rating and improvement system (QRIS) administrator.

Education/Professional Certification:

The applicant's educational background, including credit hours in early childhood education and child development, CDA, and other ECE or child development-related certificates and degrees.

Past Professional Experience:

The quality and relevance of the applicant's professional experiences in child development, with a focus on infant and toddler training activities the applicant has planned and conducted.

Interest and Intent to Provide Training:

Why the applicant wishes to participate; what the applicant hopes to learn from the training; how the applicant plans to utilize the training experience in the future; and what types of training experiences the applicant plans to conduct. Emphasis will be placed on the applicant's capacity to conduct future trainings.

Note: Consideration of geographic diversity is part of the review process for California applicants.

WestEd's Center for Child & Family Studies does not discriminate on the basis of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

Contents of Online Application



The online application consists of five sections:

- Contact
- Organization
- Education and Employment
- Training Conducted
- Statement of Interest to Participate

Completing the Application:

- All sections must be completed.
- Once all sections are completed, make sure to select the Submit button.
- Be sure to check your email for confirmation that your application was submitted.

When to Submit Your Application

Applications may be submitted at any time throughout the year. First consideration will be given to applications received by the due date. Applications received after the due date will be considered if a last-minute cancellation occurs.

Group of Applicants

If you are coordinating submission of applications for a group of more than five people, please call Karla de Guzman at 415-289-2305 to discuss space availability and the application process for your group. Each person in the group must complete an individual application by the application due date to be considered. Please submit all individual applications for your group at the same time.

Cancellation Policy

If an enrolled participant cancels with less than 30 days notice, the full fee of \$6,700 will be charged. WestEd will make every effort to enroll a replacement participant when a

cancellation occurs more than 30 days in advance. An administrative fee of \$100 will be charged. In addition, for cancellations less than 72 hours prior to the Institute start date, hotel charges for single room supplements will apply.

Notification of Application Status



Once your application is submitted, you will receive confirmation from WestEd. If your application is received by October 11, 2019, you will be notified of your status within two weeks of submission. Applicants accepted for the Institute will receive an email notification to complete the enrollment process and submit payment by November 8, 2019.

Qualified applicants who are waitlisted will be invited to update their application for participation in a future Institute.

A limited number of fellowships, funded by the California Department of Education, will be awarded to California participants. Consideration for a fellowship is based on multiple criteria set by the California Department of Education and does not require a separate application. Fellowships will be announced in November 2019.

Questions?

For questions regarding the content of the Institute and who should attend, please contact **Keiko Tahara**, *Program Coordinator*, at ktahara@wested.org.

For questions about the application procedure, the status of your application, or a missing written correspondence, please contact **Karla de Guzman**, *Conference Coordinator*, at kdeguzm@wested.org.

For additional questions, contact:

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